

# SEABRIDGE GOLD

**Seabridge Gold Inc.** is seeking an experienced **Logistics Coordinator (Seasonal)** for our Smithers office from February to October 2021. This team member will be responsible for assisting our employees and contractors in advancing the KSM and Iskut Projects. Reporting to the VP of Environment with work-flow responsibilities to technical services and exploration.

## **Job Responsibilities include:**

- Coordinate, track, troubleshoot and manage the logistics process from order fulfillment, transportation, and delivery to sites and offices, ensuring all deadlines are met.
- Placing purchase orders for materials and consumables with local vendors for shipment to our work sites.
- Coordinating crew change overland transport for employees and contractors.
- Fostering positive relationships with employees, contractors, supply and transportation companies to ensure delivery of products to and from the KSM and Iskut Projects
- Ensuring all occupational health and safety measures are followed during movement of personnel, materials and goods from source to destination.

## **Job Requirements:**

- Candidates should have a college degree in Supply Chain and Logistics, or equivalent (minimum 2 years of experience in similar role) with demonstrated experience in project management.
- Have the ability to work independently, investigate, and problem solve, be a self-motivated independent and be courteous, diplomatic, and able to work within tight deadlines.
- Have knowledge and familiarization working in Northwest British Columbia supply chain and the ability to understand technical specifications of material and equipment.
- Practical experience with Microsoft Windows and Microsoft Office programs.
- The candidate must have the availability and willingness to travel to remote camp sites when necessary and be legally eligible to work in Canada. Experience working in remote locations, with radio

communications, and cross-border freight import/export procedures is preferred.

- Knowledge of helicopter logistics, and transportation specifications are preferred.

Email resumes to [Taryn@seabridgegold.com](mailto:Taryn@seabridgegold.com) by **February 15th**.