

EDUCATION & EXPERIENCE

- ▶ Grade 12 completion is required.
- ▶ Working towards certification, or already certified, under the Occupational Health & Safety Act/Regulations is preferred by most employers.
- ▶ In some companies, several years of related work experience and the completion of in-house training courses may substitute for formal education.

TRAINING

The British Columbia Institute of Technology (www.bcit.ca) offers a diploma program in Occupational Health & Safety. If you are interested in completing Grade 12 or upgrading your skills, you have a number of options. Check out adult basic education programs at:

- ▶ The College of New Caledonia.
- ▶ Coast Mountain College

CAREER ADVANCEMENT POTENTIAL

- ▶ Some health and safety coordinators move into supervisory roles with experience.

HEALTH & SAFETY COORDINATORS

Health and safety coordinators evaluate and monitor health and safety hazards and develop strategies to control risks in the workplace. They inspect restaurants, public facilities, industrial establishments, municipal water systems and other workplaces to ensure compliance with government regulations regarding sanitation, pollution control, the handling and storage of hazardous substances and workplace safety. They are employed throughout the private and public sectors.



Image source: MiHR Council and iStock

JOB DESCRIPTION

Depending on the type of mine or plant they work in, people employed as Health & Safety Coordinators perform some or all of the following duties:

- ▶ Conduct safety orientation, safety training, job site inspections and reporting.
- ▶ Maintain awareness of amendments to the Occupational Health & Safety Act and Regulations, and make recommendations for their implementation.
- ▶ Perform job site safety compliance inspections including hazard analysis, safe work procedures, written reports and recommendations.
- ▶ Monitor adherence to company safety programs by all company employees and subcontractors.
- ▶ Ensure timely completion of accident/injury reporting to corporate offices.